



AND



Information for Prospectus Volunteers

This page provides you with an outline of what would be involved if you were to volunteer for CCD.

If you are accepted you would be working in one of CCD's four day care centres. Three of these are based at the government run orphanage; the other is CCD's own purpose-built rehabilitation centre, Rainbow House. The day centres are Baan Fuang Fah for children, Rachawadee Boys (for boys and young men!) and Rachawadee Girls (for girls and young women!). There you will work to help the staff of CCD take care of the children. The activities involved in this will include playing with the children, stimulating them, teaching them to feed themselves, encouraging movement, helping their speech and most importantly just showing them love. You will also make an effort to contribute to the day-to-day running of the centre in washing up, cleaning and keeping the place tidy. CCD are a Christian charity and therefore they have set times for prayer and singing Christian songs. If you are not a Christian CCD will not ask you to pray but do expect you to attend these short meetings whilst you are volunteering with them.

CCD have outlined the following Job Description:

Volunteers are primarily there to support the staff of CCD and the Thai government in the following ways:

- ✓ Working with individuals and groups on tasks set by CCD staff.
- ✓ Helping children and young adults manage their self-care routine (i.e. toileting, showering, dressing). This also includes changing nappies.
- ✓ Being a role model for the children and young adults.
- ✓ Supporting staff in administration and housekeeping tasks.

CCD hold strictly to the following Values and Work Ethos:

- ✓ You must not smack any child, nor deprive him/her of food or physical mobility by way of punishment.
- ✓ You must agree not to smoke or drink at your place of work, nor in front of Thai colleagues or children, as you are representing a Christian charity.
- ✓ You must comply with Thai customs e.g. dress conventions. The For Life team will make you aware of these during orientation.
- ✓ You must wear the CCD uniform when at work.

CCD have outlined the following Responsibilities for the volunteer:

CCD expect the volunteers to:

- ✓ Undertake activities as requested by, or agreed by, the Director. Times of voluntary work will be agreed by him and volunteers will inform their place of work in advance of any unavoidable absence.
- ✓ Write a monthly work report to the director of CCD in English.
- ✓ Report in writing, any incident of alleged child abuse observed by them to the volunteer coordinator within 24 hours, dated and signed. This is important to maintain Government and CCD standards.
- ✓ Arrange necessary visas for their stay in Thailand.
- ✓ Be responsible for covering the cost of your stay (see below).
- ✓ Be responsible for arranging and paying for medical and personal accident insurance.
- ✓ Be responsible for insurance cover for personal belongings.
- ✓ Seek pre-health advice and arrange necessary vaccinations. The homes have a small number of children and young people with Tuberculosis and Hepatitis so you may wish to discuss this with your doctor.
- ✓ Meet with the For Life team for basic training and orientation before you leave for Thailand.

CCD will:

- ✓ Support the volunteer in working effectively as part of the team.
- ✓ Inform the volunteer if there are concerns about unsatisfactory work or behaviour and explain what change is needed. In extreme circumstances, a volunteer worker for CCD may be withdrawn after the initial trail period.
- ✓ Include the volunteer in a Public Liability Insurance scheme, in the event of claims being made against the volunteer.
- ✓ Be responsible for arranging accommodation for the volunteer, although the volunteer will cover the cost.

Costs:

When you meet with the For Life Team we will be able to talk through the costs in more detail with you. All costs are approximate and subject to change due to foreign exchange rates. These costs are based on being a volunteer for three months.

- ✓ Accommodation £125
- ✓ Admin Costs to CCD £40
- ✓ Work Permit £40
- ✓ Visa £40
- ✓ CCD Polo Shirt £10
- ✓ Living Costs £750 (Based on £250 a month –this, of course, depends on how much you want to spend! Some volunteers have lived off £100 a month, please do take into consideration things such as gifts for people, postage, phone-calls home, travel, should you want to explore Thailand, taxis etc)
- ✓ Other Expenses Include –Flights (Approx £350 - £650), Insurance and some Vaccinations (check with your local GP).